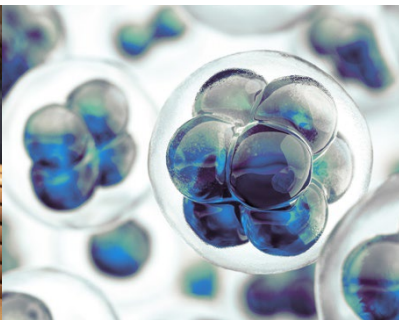




Europäisches
Patentamt
European
Patent Office
Office européen
des brevets

Wiseflow Tutorial

Mock 2, February 2021



Changes with respect to Mock 1 WISEflow Tutorial

New slides

- Slides 8-10: Zendesk chat activation
- Slide 26: requirements before starting FLOWlock (external camera, microphone, speaker volume)
- Slide 30: taking entry image
- Slide 31: voice detection setup
- Slide 33: open Zendesk chat in FLOWlock

Updated slides:

- Slides 12 & 15: Added candidate user activation as a requirement for accessing the flow

Wiseflow Tutorial Overview

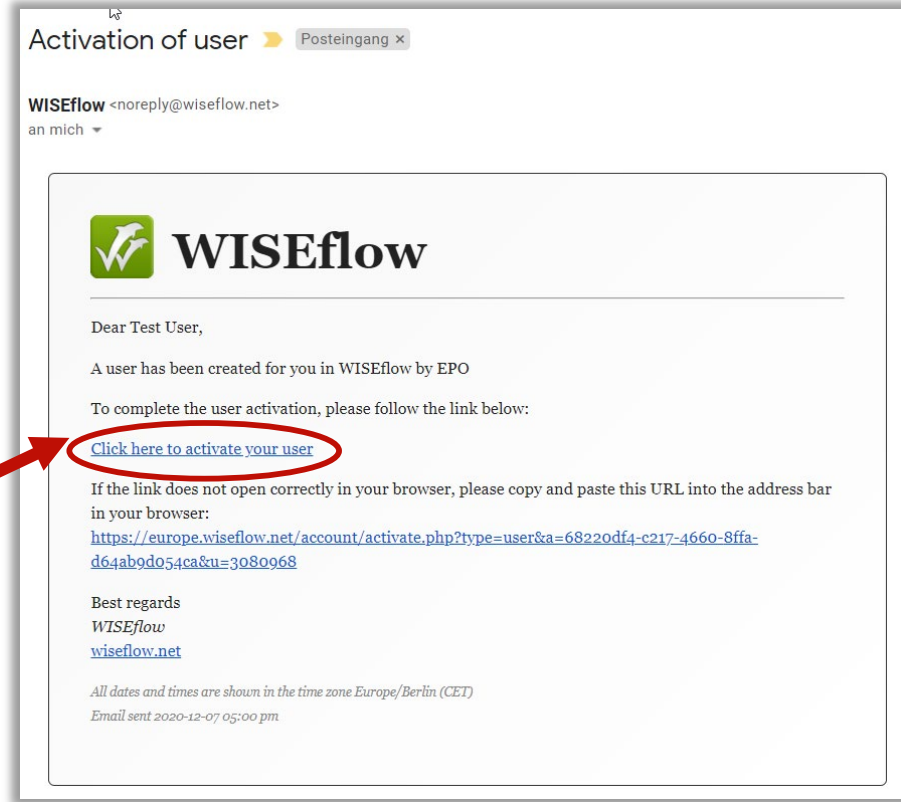
- WISEflow user activation (once per candidate)
- Zendesk chat activation (once per candidate)
- Access examination / flow information page
- Installation of the FLOWlock browser (once per computer)

- Start examination
- FLOWlock browser:
 - Papers A, B, C, D
 - Pre-examination
- Submit answers

WISEflow User Activation

Candidate User Activation (I)

- Receive activation email with subject “**Activation of user**” from noreply@wiseflow.net
- Click on activation link to open user activation page



Candidate User Activation (II)

- On user activation page:
 - Enter password and press “Continue”
- On privacy policy page
 - Accept “Privacy and Cookie Policy” by pressing “OK”



The screenshot shows a 'User activation' form. At the top, it says 'Activate your user on' with the EPO logo. A blue box contains the text: 'The licence has been set up with WISEflow standard login. Your username is your email address. Enter the desired password below.' The form has three main sections: 'Username' with a pre-filled field 'frimipiso@googlemail.com', 'New password' with a 'Type password' input field, and 'Confirm password' with a 'Type password' input field. A green 'Continue' button is at the bottom. A red box on the right lists password requirements: 'At least one letter', 'At least one capital letter', 'At least one number', and 'Be at least 8 characters'. Two red arrows originate from the text 'Continue' in the list on the left and point to the 'New password' and 'Confirm password' input fields.

User activation

Activate your user on

EPO

The licence has been set up with WISEflow standard login. Your username is your email address. Enter the desired password below.

Username

frimipiso@googlemail.com

New password

Type password

Confirm password

Type password

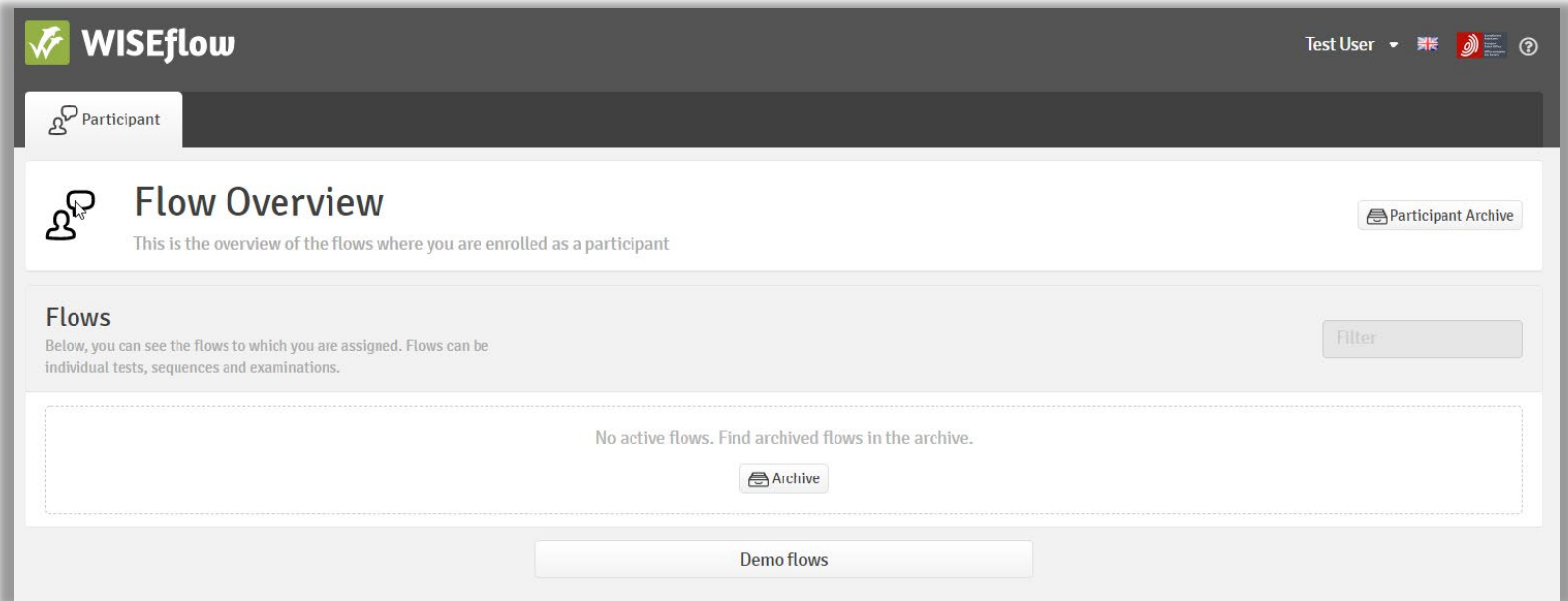
Continue

Password must meet the following requirements:

- ✗ At least one letter
- ✗ At least one capital letter
- ✗ At least one number
- ✗ Be at least 8 characters

Candidate Activation (III)

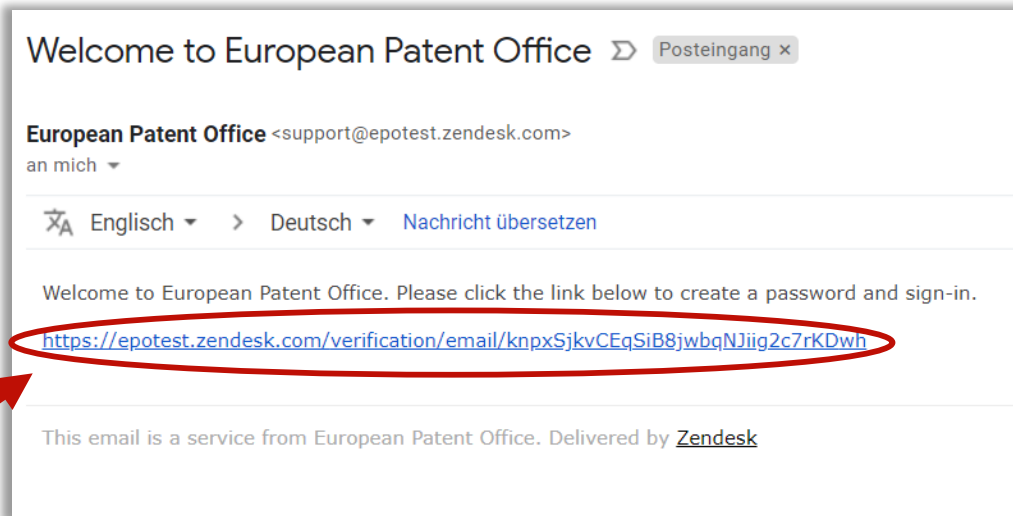
- List of assigned flows is displayed (“flow” = examination paper/part)



Zendesk Chat Activation

Zendesk Chat Activation (I)

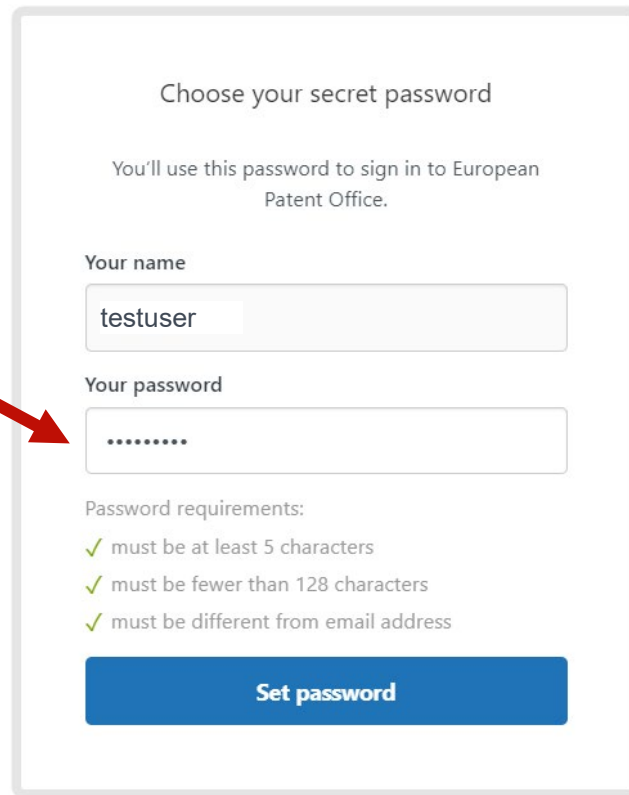
- Receive Zendesk activation email with subject “Welcome to European Patent Office” from support@epo.zendesk.com
- Click on activation link to open user activation page



Zendesk Chat Activation (II)

- On user activation page:
 - Enter password and press “Set password”

=> Help center page is displayed



Choose your secret password

You'll use this password to sign in to European Patent Office.

Your name

Your password

Password requirements:

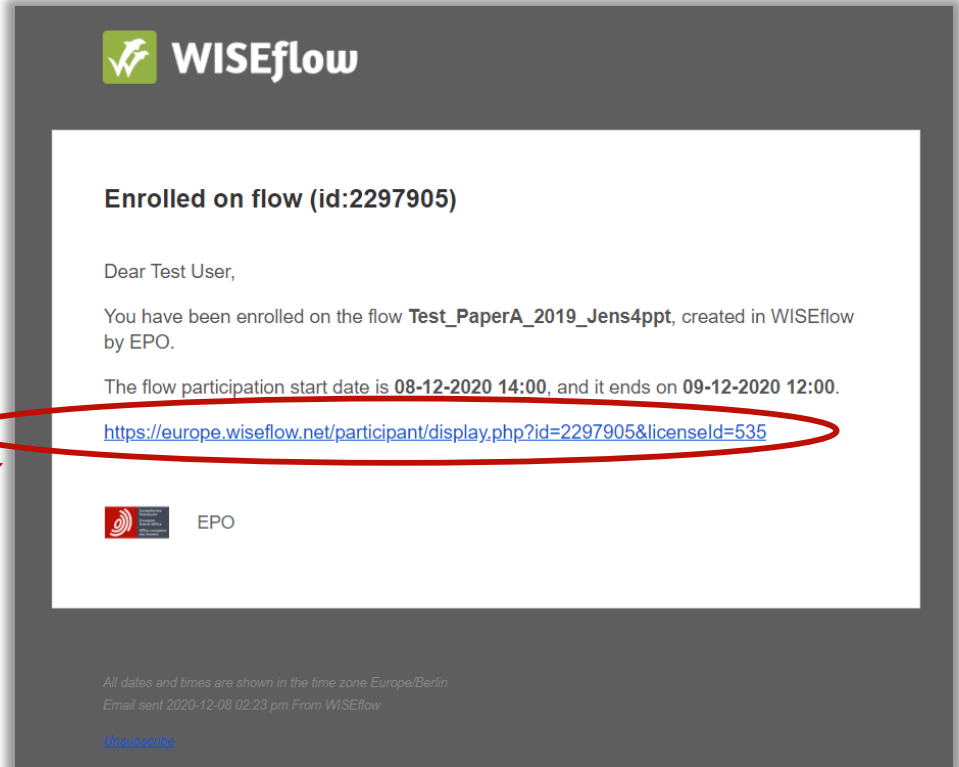
- ✓ must be at least 5 characters
- ✓ must be fewer than 128 characters
- ✓ must be different from email address

Set password

Accessing a flow

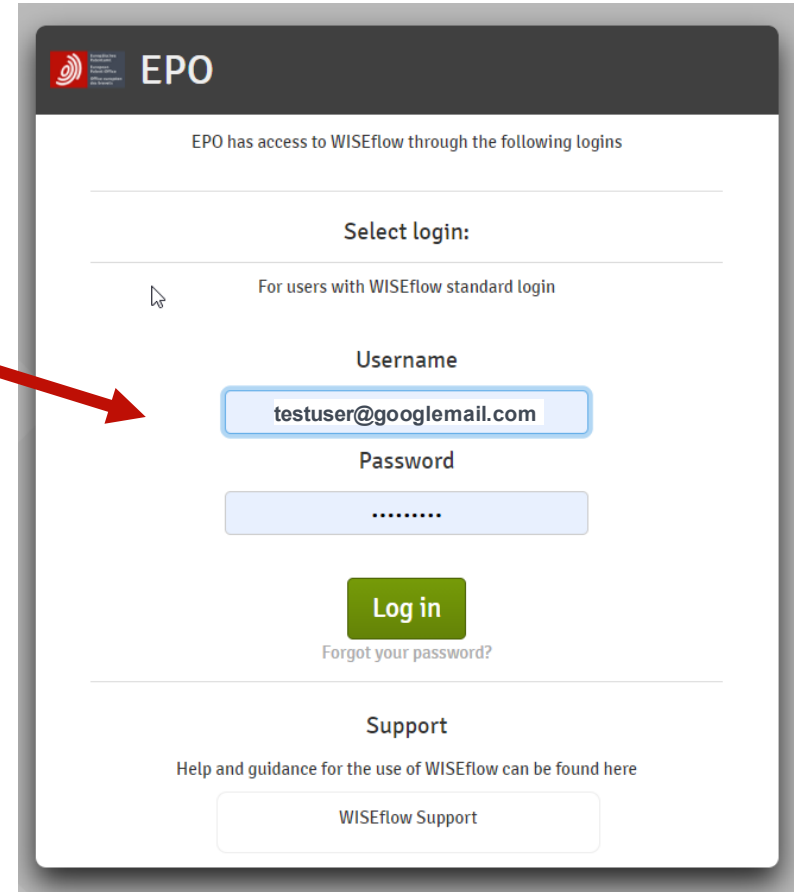
Access flow – Option A (I)

- Requirement:
Candidate user must be activated
- Receive flow enrolment email with
subject “**Enrolled on flow (id: ...)**”
from **noreply@wiseflow.net**
- Click on flow link to
access flow



Access flow – Option A (II)

- Login to Wiseflow
- Click on flow link to access flow



The screenshot shows the EPO WISEflow login page. At the top, the EPO logo is displayed. Below it, a message states: "EPO has access to WISEflow through the following logins". A horizontal line separates this from the login section. The section is titled "Select login:" and includes a sub-header "For users with WISEflow standard login". The login form consists of a "Username" field containing "testuser@googlemail.com", a "Password" field with masked characters ".....", and a green "Log in" button. Below the button is a link for "Forgot your password?". At the bottom, there is a "Support" section with the text "Help and guidance for the use of WISEflow can be found here" and a button labeled "WISEflow Support". A red arrow points from the "Login to Wiseflow" bullet point in the list to the "testuser@googlemail.com" username field.

Access flow – Option B (I)

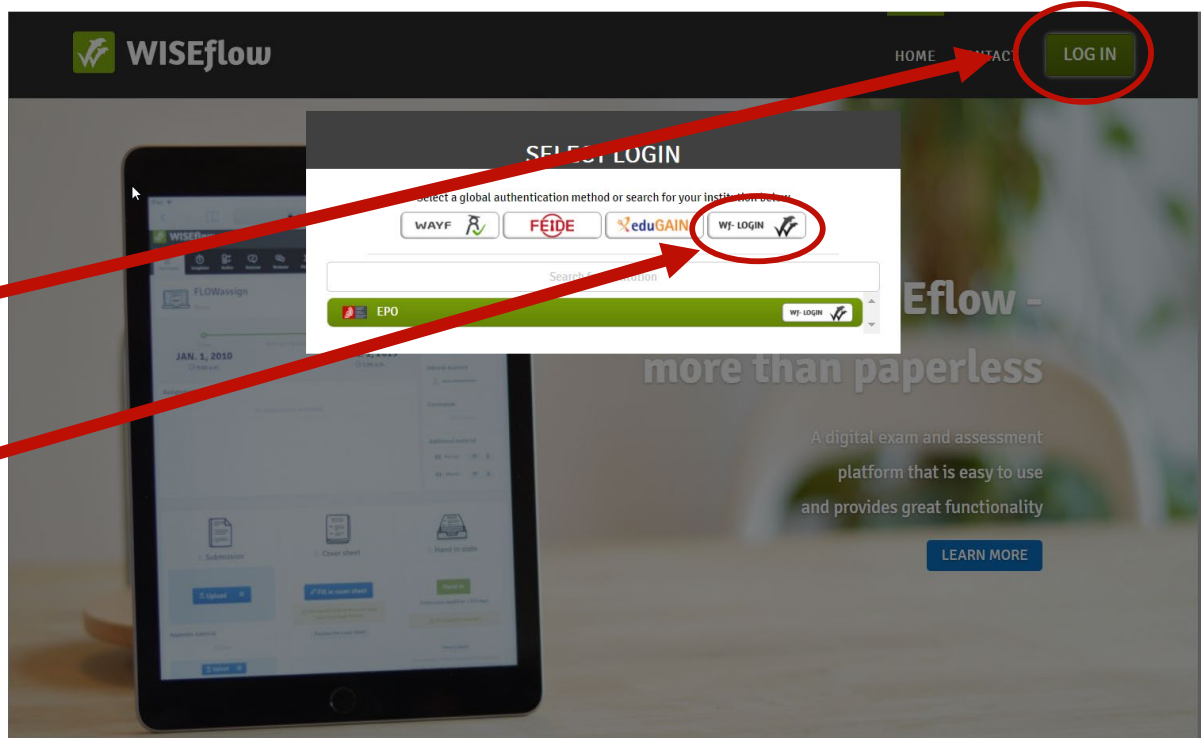
- Requirement: Candidate user must be activated

- Visit:

<https://europe.wiseflow.net/>

- Press “LOG IN”

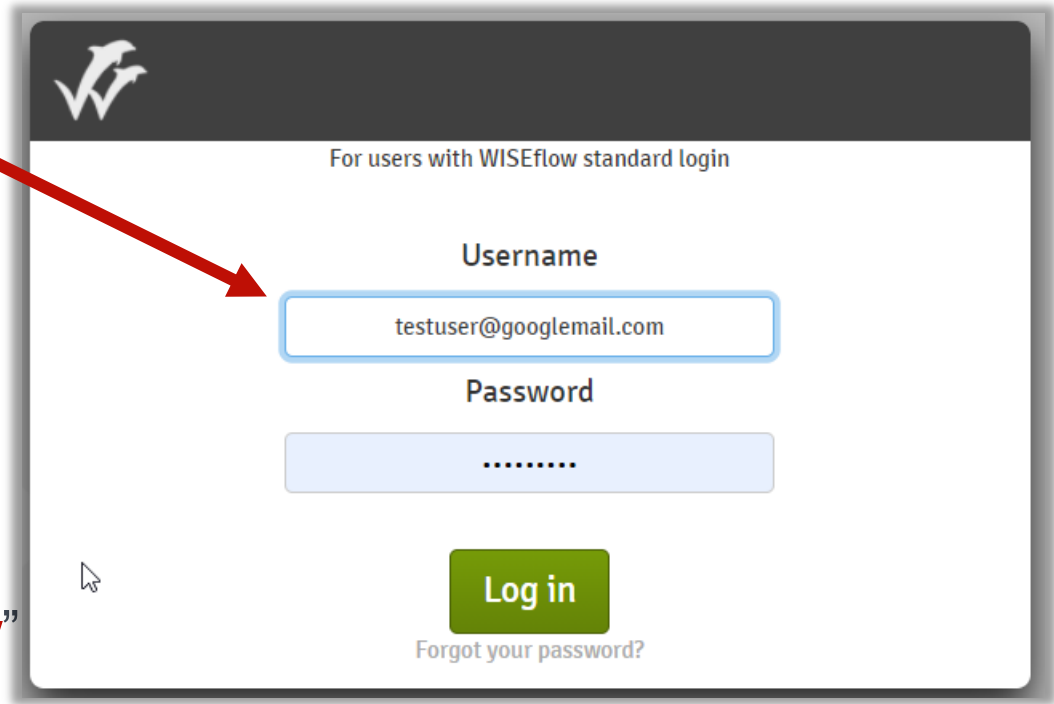
- Click button
“Wf-LOGIN”



Access flow – Option B (II)

- Login to Wiseflow with your email address and password
- Click on flow link to access flow

=> access “Flow overview”



The screenshot shows a login form for Wiseflow. At the top left is a logo consisting of two stylized white birds on a dark grey background. Below the logo, the text "For users with WISEflow standard login" is displayed. The form contains two input fields: "Username" with the value "testuser@googlemail.com" and "Password" with masked characters ".....". Below the password field is a green "Log in" button. At the bottom, there is a link that says "Forgot your password?". A red arrow points from the first bullet point of the list to the username input field.

Access flow – Option B (III)

- Select desired flow from list of flows

The screenshot displays the WISEflow web application interface. At the top, the header includes the WISEflow logo, a 'Participant' tab, and user information for 'Test User'. The main section is titled 'Flow Overview' with a sub-header 'This is the overview of the flows where you are enrolled as a participant'. Below this, a 'Flows' section contains a list of flows. The first flow, 'Test_PaperA_2019_Jens4ppt', is highlighted with a red oval. It includes a 'New' badge, a laptop icon, and dates: 'Start date: 08/12/2020 14:00' and 'End date: 11/12/2020 12:00'. To the right of the text is a progress bar with four segments: the first is black, the second is green, and the last two are grey. Below the progress bar, it says 'State: Open for participation'. A 'Filter' input field is located to the right of the flow list. At the bottom, there is a 'Demo flows' button.

Flow information page

Flow start
date/time

Install & test
FLOWlock browser

Start flow

The screenshot shows the WISEflow interface for a flow titled "Test_PaperA_2019_Jens4ppt". The top section displays a timeline from Tuesday, DEC. 8, 2020, at 14:00 to TOMORROW at 12:00, with a duration of 2 days, 22 hours. Below this is a "FLOWlock guide" section with instructions on how to use the browser. A red arrow points to a "Guide to FLOWlock browser" link. The bottom section is divided into two main areas: "1. Paper" and "2. Hand in". The "1. Paper" area contains a green "Start the flow" button, which is highlighted by a red arrow. Below this button are options to "Anonymise the paper" and "Paper from local copy" with an "Upload local copy" button. The "2. Hand in" area shows a "Submission deadline: 21:35:47" and a "Hand in blank" button. On the right side of the page, there is a "Flow Information" sidebar. It includes a "Percentage (0.00-100.00)" field, a "Material" section with "No general material", and an "Additional material" section. The "Additional material" section contains a table with three rows, each showing a file name (e.g., "PaperA2019_DE_4pr...") and a download icon. A red box highlights this table, and a red arrow points to it from the text "Download & print examination papers in desired language".

Flow end
date/time

Download & print
examination
papers in desired
language

Install FLOWlock Browser

Install FLOWlock Browser (I)

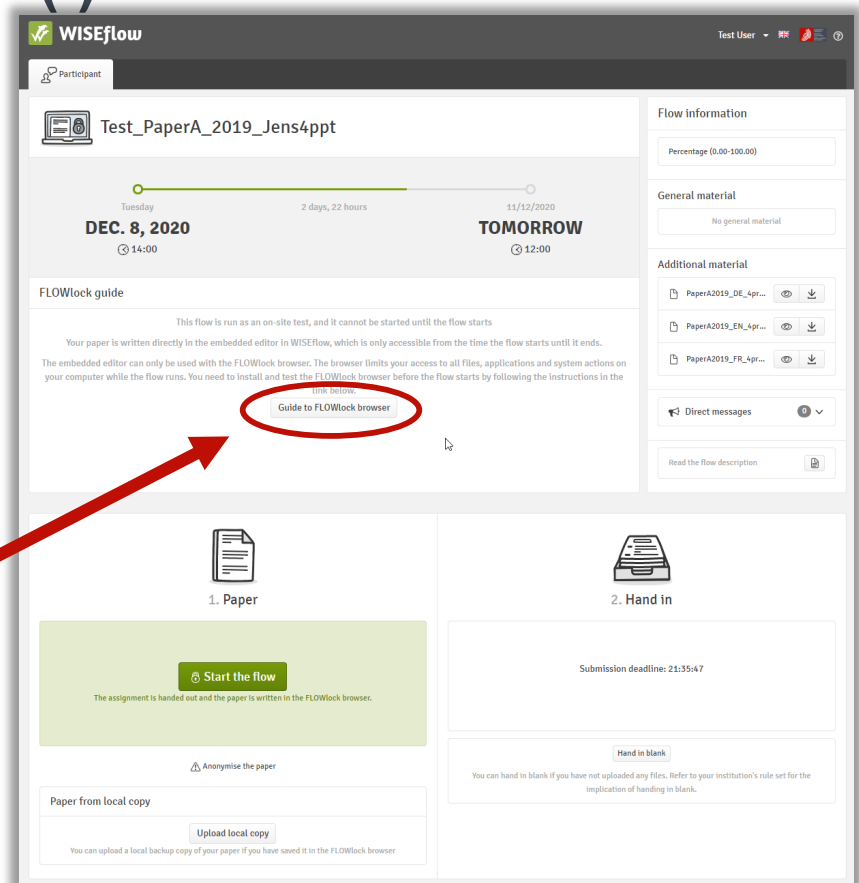
- Ensure that you have **admin rights** on your computer

- Access flow information page

- Click button:
“**Guide to FLOWlock browser**”

=> popup window appears

“**Preparing for FLOWlock**”



Install FLOWlock Browser (II)

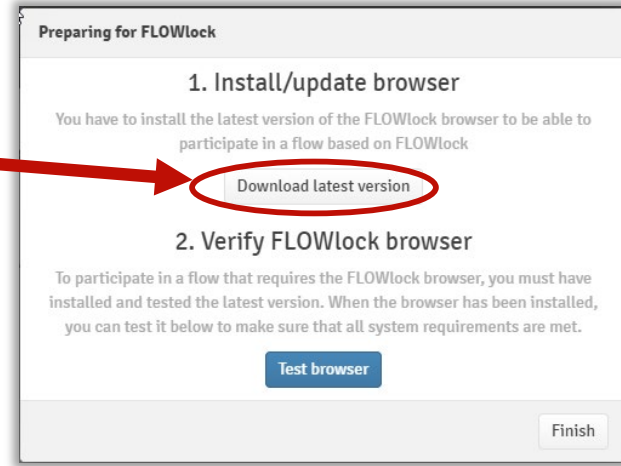
- Click on button
“Download latest version”

- Browser download starts

- Install downloaded file:

Double click on downloaded file and follow instructions:

“FLOWlock_browser_v[x].exe”

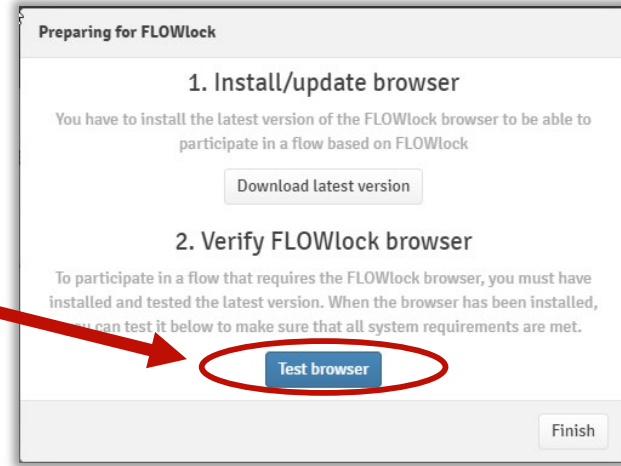


Install FLOWlock Browser (III)

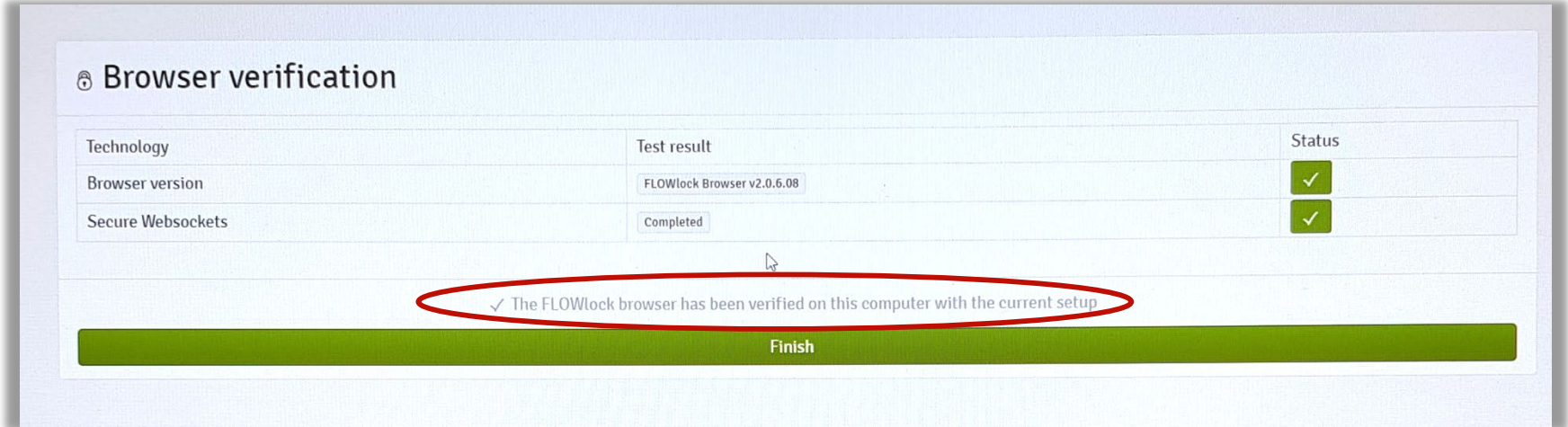
- Click on button
“Test browser”

=> FLOWlock browser is started

=> Browser verification is performed



Install FLOWlock Browser (IV)



=> FLOWlock browser has been successfully installed

=> Press “**Finish**” to exit

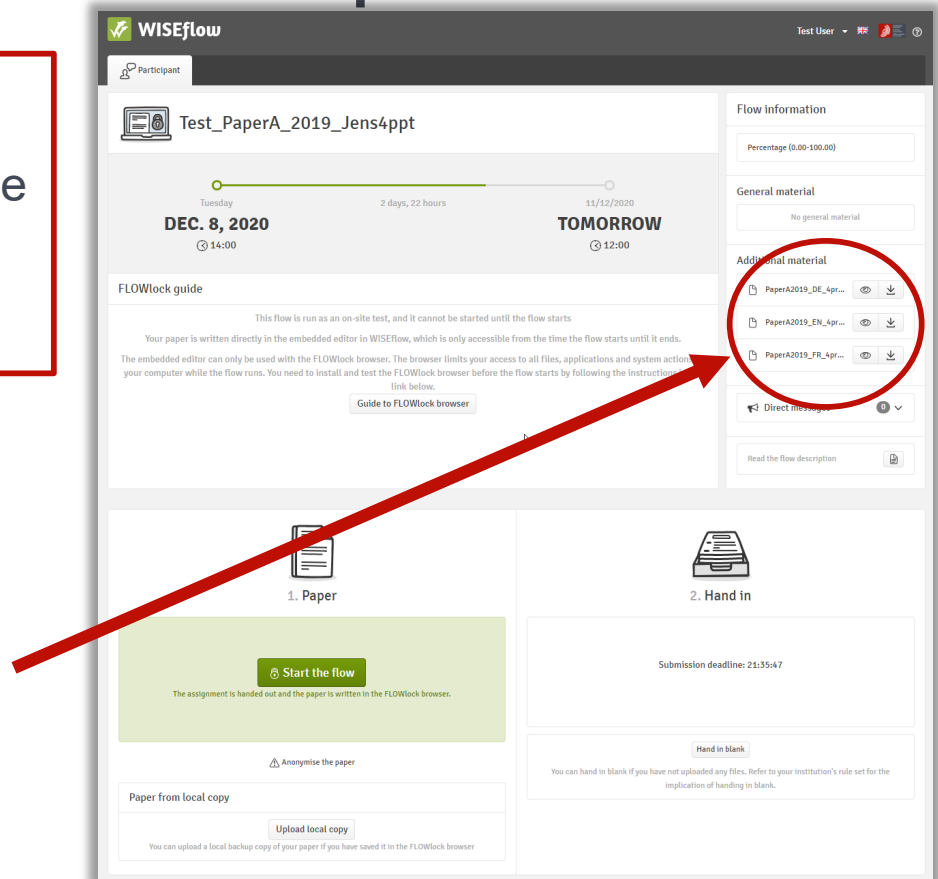
Start Examination

**preferably after a re-boot
of your computer**

Start Examination – Print available parts

- Important:
Download and printing of available parts is only possible **BEFORE** starting the flow!

- Access flow information page
- Download pdf from “Additional material” section
- Print pdf from your pdf viewer application



Start Examination – Note Participation Password

- Important:

Have the participation and (if applicable) invigilator password at hand **BEFORE** starting the flow in the FLOWlock browser!

- Participation and (if applicable) invigilator passwords are communicated by email
- Not to be confused with the **user's personal password**

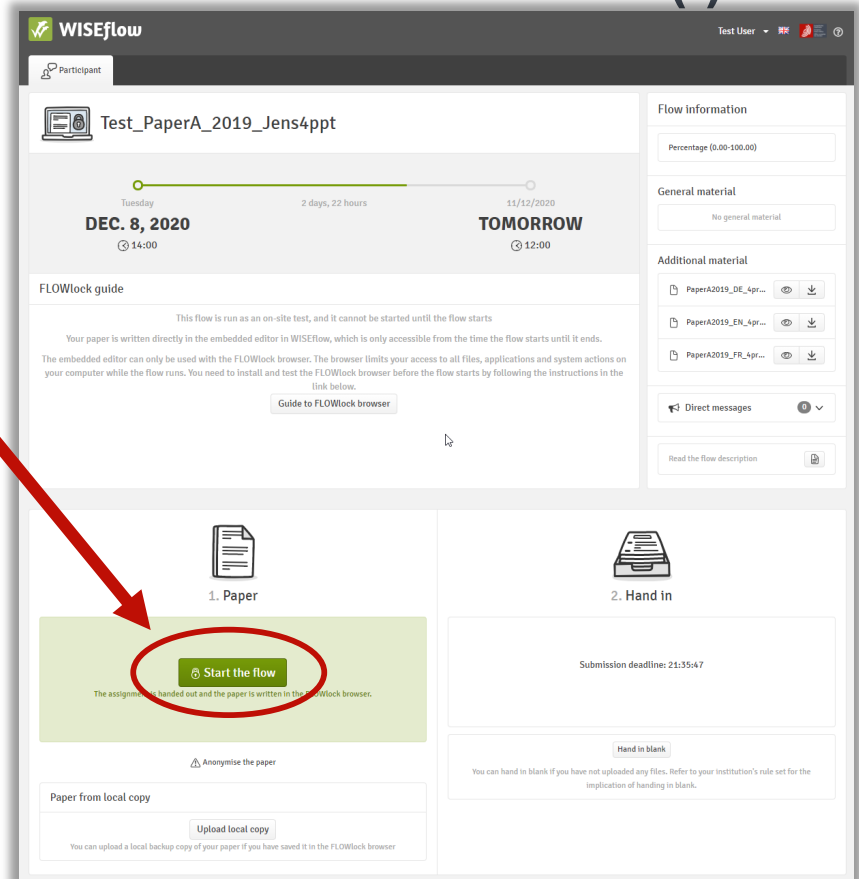
Requirements BEFORE Starting FLOWlock

- Close all other programs on your computer
- If external webcam is needed and not connected at this stage
=> plug it in, reboot
- Test camera in your operating system
- Test microphone in your operating system
- Turn up speaker volume to hear incoming chat messages from invigilator

Start Examination – Launch FLOWlock Browser (I)

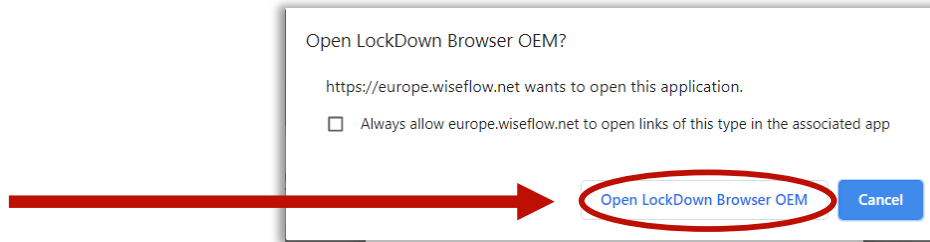
- Click on button “**Start the flow**”

Important:
To leave the FLOWlock browser,
exit the flow!

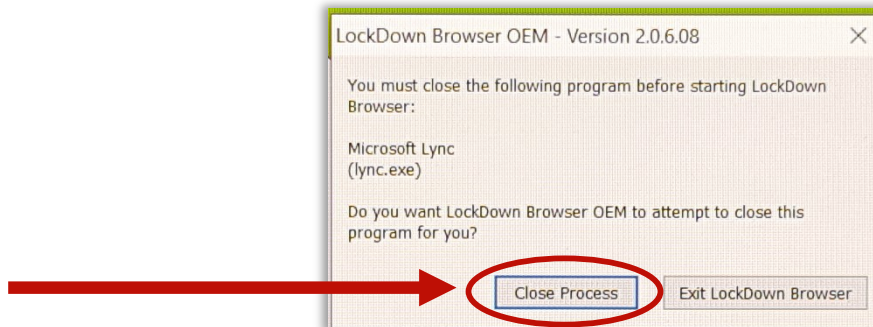


Start Examination – Launch FLOWlock Browser (II)

- Accept in pop-up window that FLOWlock browser is launched



- If necessary, close **conflicting processes** in pop-up window



Start Examination – Enter Passwords

- Enter:
 - participation password
 - Invigilator password
(only required for starting a flow with substantial delay after start time)
- Press button “Enter”



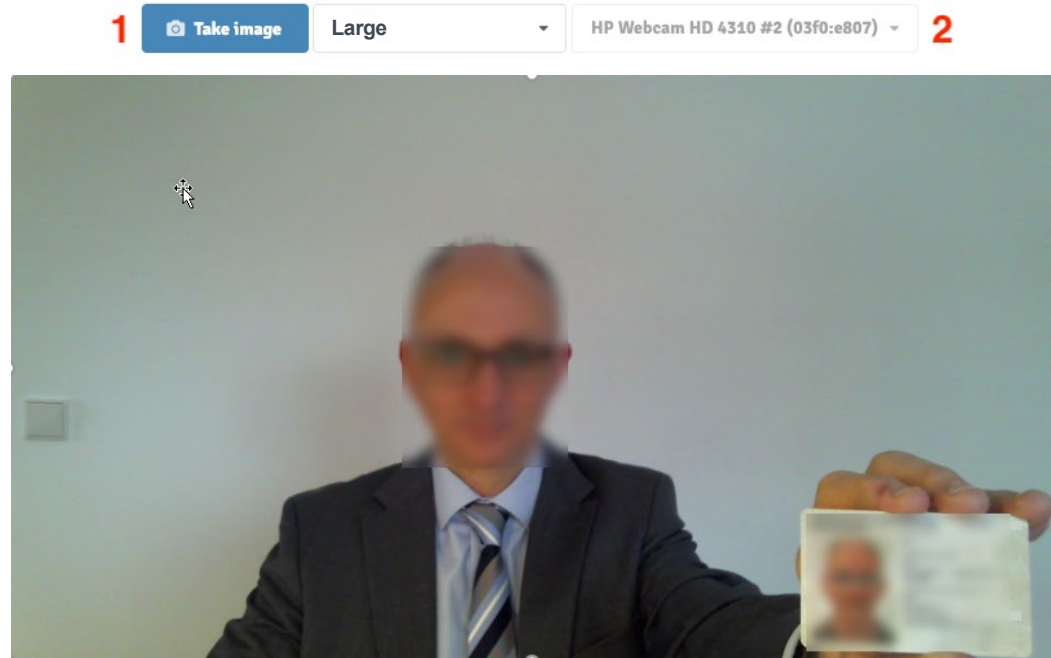
The screenshot shows a dialog box with a green header bar containing the text "Participation password". Below the header, the text "To access the flow, please enter the participation password." is displayed. There are two password input fields: the first is labeled "Password" and the second is labeled "Invigilator password". Two red arrows originate from the list on the left: one points to the "Password" field and the other points to the "Invigilator password" field. At the bottom right of the dialog box, there are two green buttons labeled "Enter" and "Cancel".

Take Entry Image

- Select image size “**Large**”
- Select desired webcam (**2**)
- Show id card such that it is readable (if required)
- Press “**Take image**” (**1**)
=> Countdown & capture
- Accept image or retake

Please identify yourself

This flow is set up with facial recognition which means you need to identify yourself before entering the flow. Furthermore, a picture of you will be taken at random times until the flow is over.



Setup Voice Detection

- Follow instructions to:
 - Select & test microphone
 - Record spoken name
- Press “**Confirm**”



Please record your name

This flow is setup with voice detection and thus your microphone needs to be enabled throughout the flow.

1

Select microphone

Default - MacBook Pro Microphone (Built-in) ▾

2

Ensure that your microphone is working

The bar below should be moving and turn green when you talk

3

Speak out your name

When the bar above moves please speak out your full name aloud

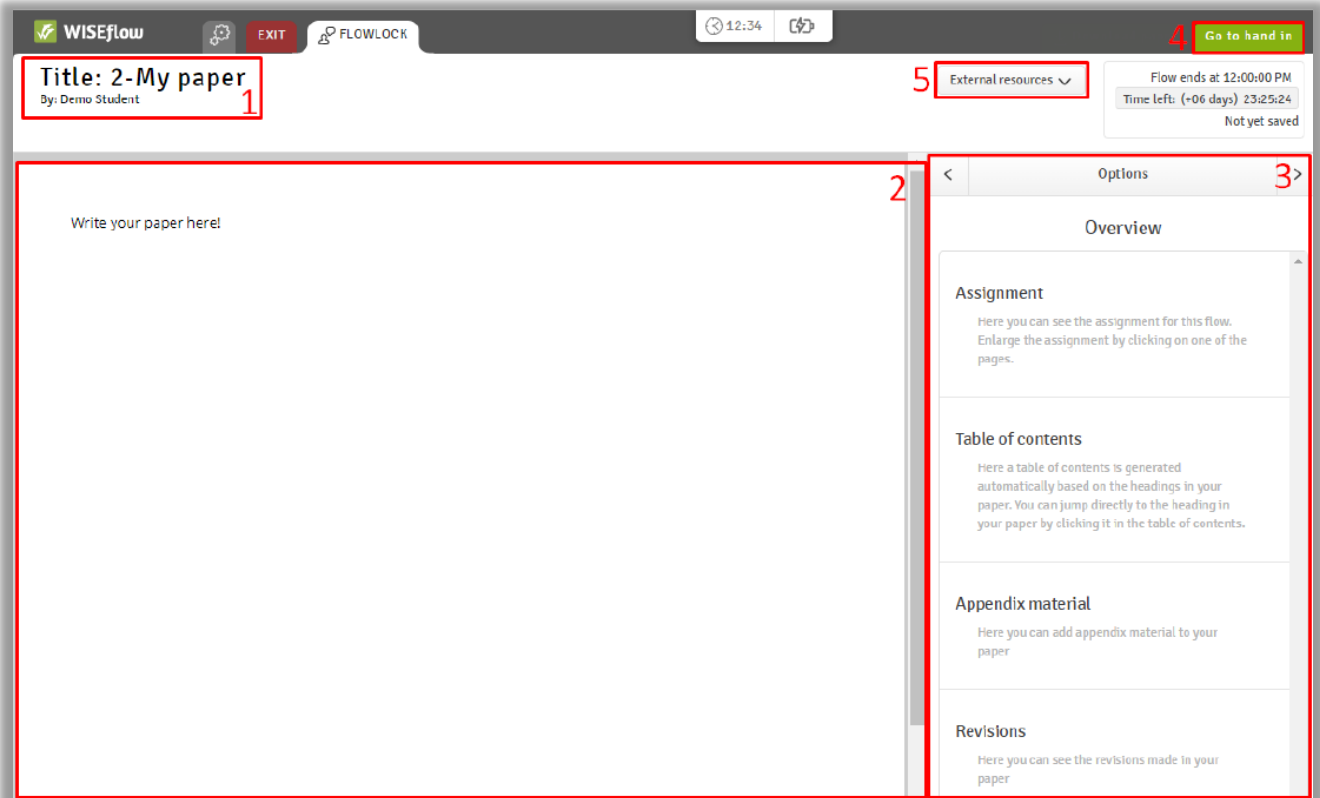
4

Confirm

Please confirm when you have spoken out your full name

Start Examination – FLOWlock Overview

1. Title
2. Text Editor
3. Options
4. Hand-In
5. External Resources



Open Zendesk Chat (Mandatory)

- Select “External resources”
“Zendesk Chat”

=> Separate browser tab is opened

- Enter Zendesk account credentials

=> Chat widget appears

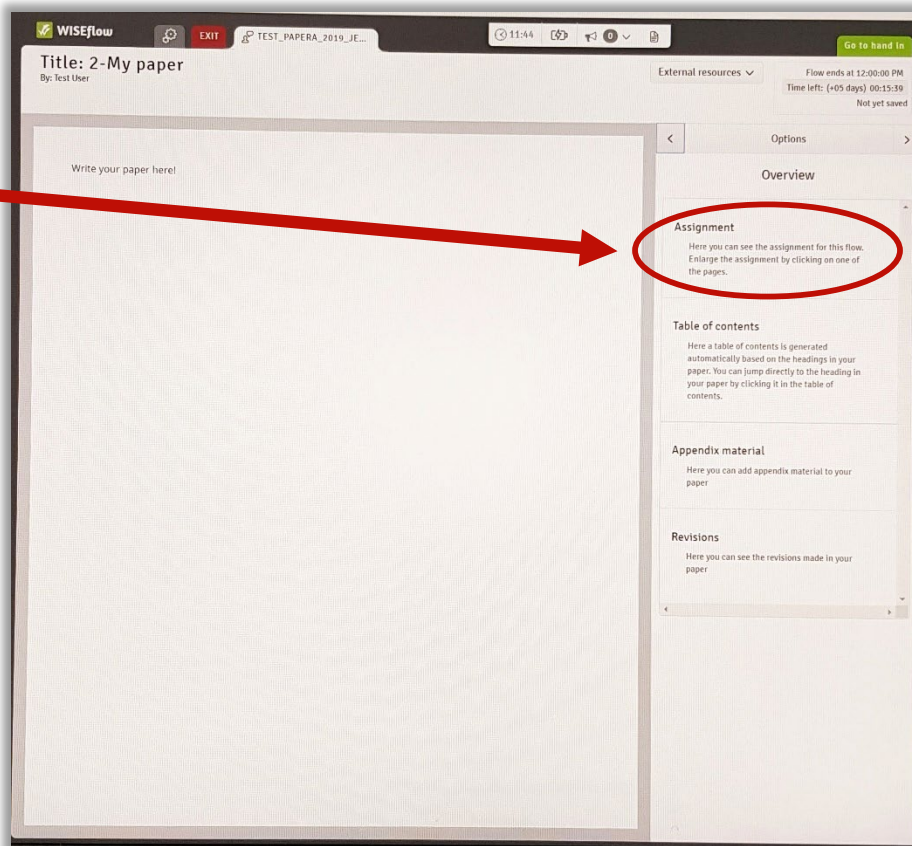


FLOWlock Browser

Papers A, B, C, D

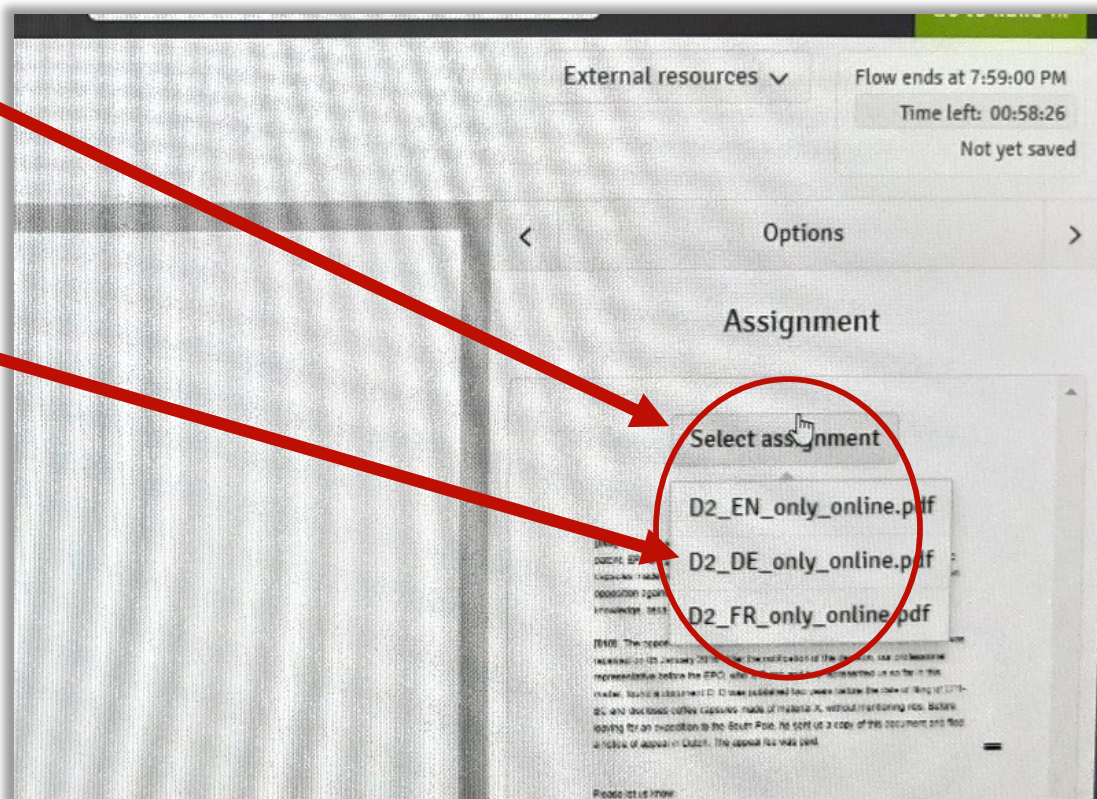
Access Assignment (I)

- Click on
“Assignment”



Access Assignment (II)

- Click on button
“Select assignment”
- Select assignment
document in desired
language (EN, DE, FR)



Access Assignment (III)

To view assignment:

- Option 1: overlay window

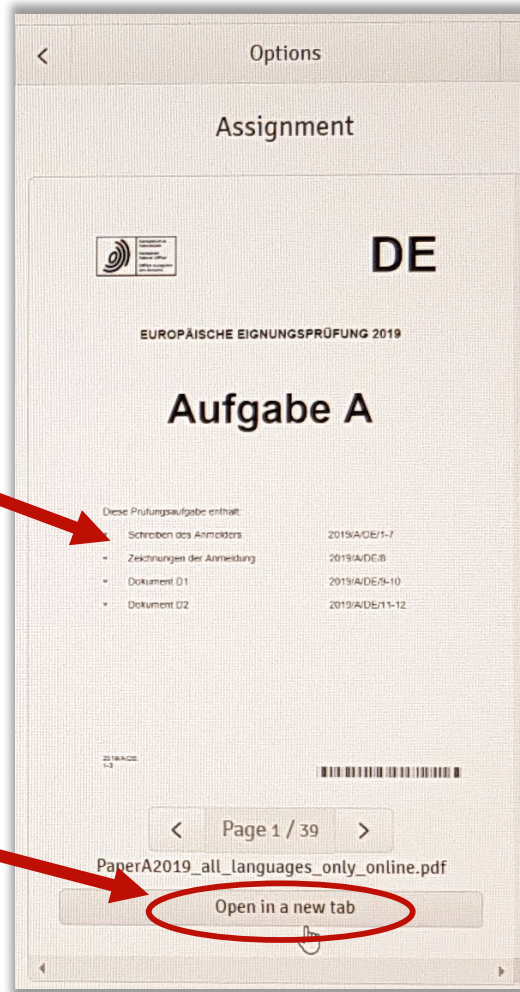
Double click on pdf preview image

=> side-by-side display with editor

- Option 2: separate tab (recommended)

Click button: “Open in a new tab”

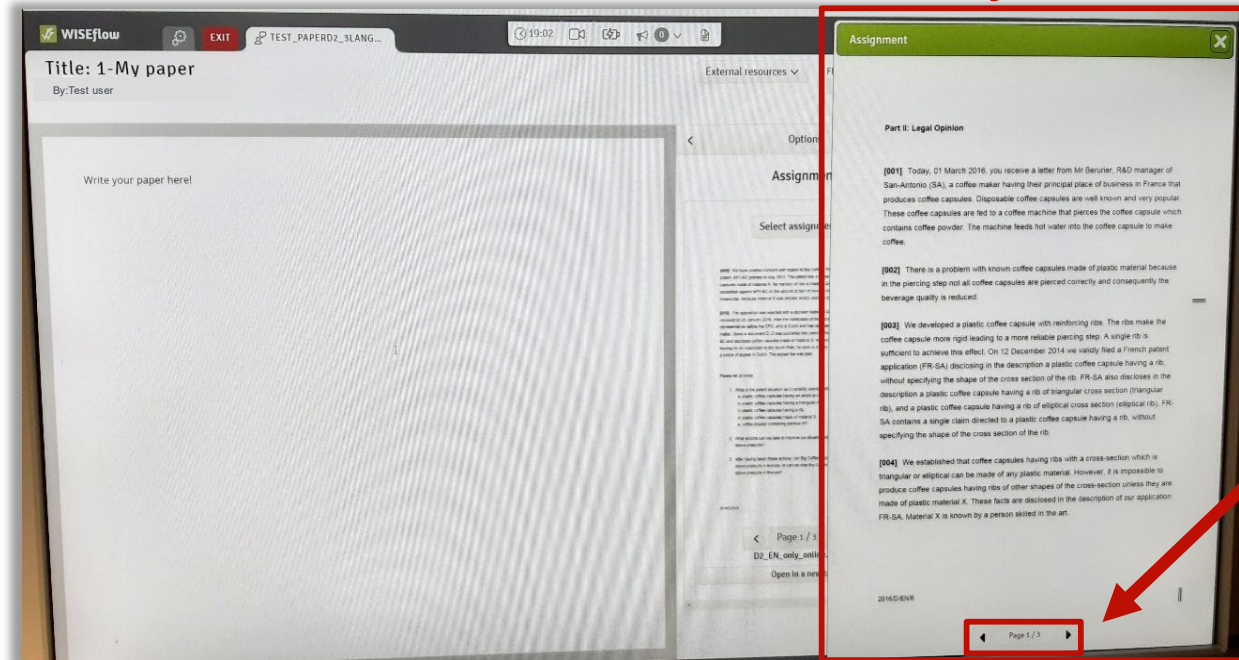
=> efficient navigation, copy & paste



Access Assignment Option 1 – Overlay Window

- **Resize** and **move** window to convenient size and position

BUT: no copy & paste or free zooming



Overlay window

Page navigation

Access Assignment Option 2 – Separate Tab

First tab: text editor

Fulltext search in document

Assignment Viewer tab

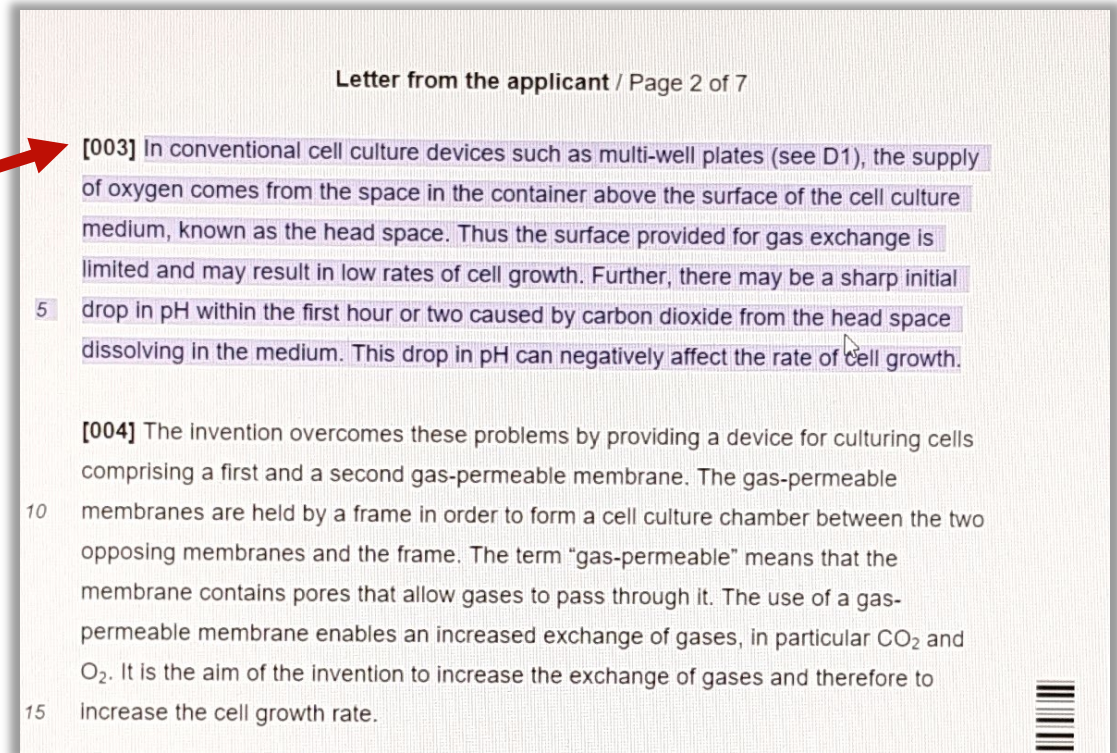
Zoom settings
(Quick zoom: ctrl + mousewheel)

Table of contents

The screenshot shows the European Patent Office's Assignment Viewer interface. The interface is divided into several sections. At the top, there is a navigation bar with tabs. The first tab is labeled 'First tab: text editor'. Below the navigation bar, there is a search bar labeled 'Fulltext search in document'. To the right of the search bar, there is a tab labeled 'Assignment Viewer tab'. Below the tabs, there is a zoom control bar labeled 'Zoom settings (Quick zoom: ctrl + mousewheel)'. On the left side, there is a sidebar labeled 'Table of contents' which lists the document's structure. The main document area displays the 'EN' logo and the text 'EUROPEAN QUALIFYING EXAMINATION 2019'.

Copy & Paste from Assignment Text (I)

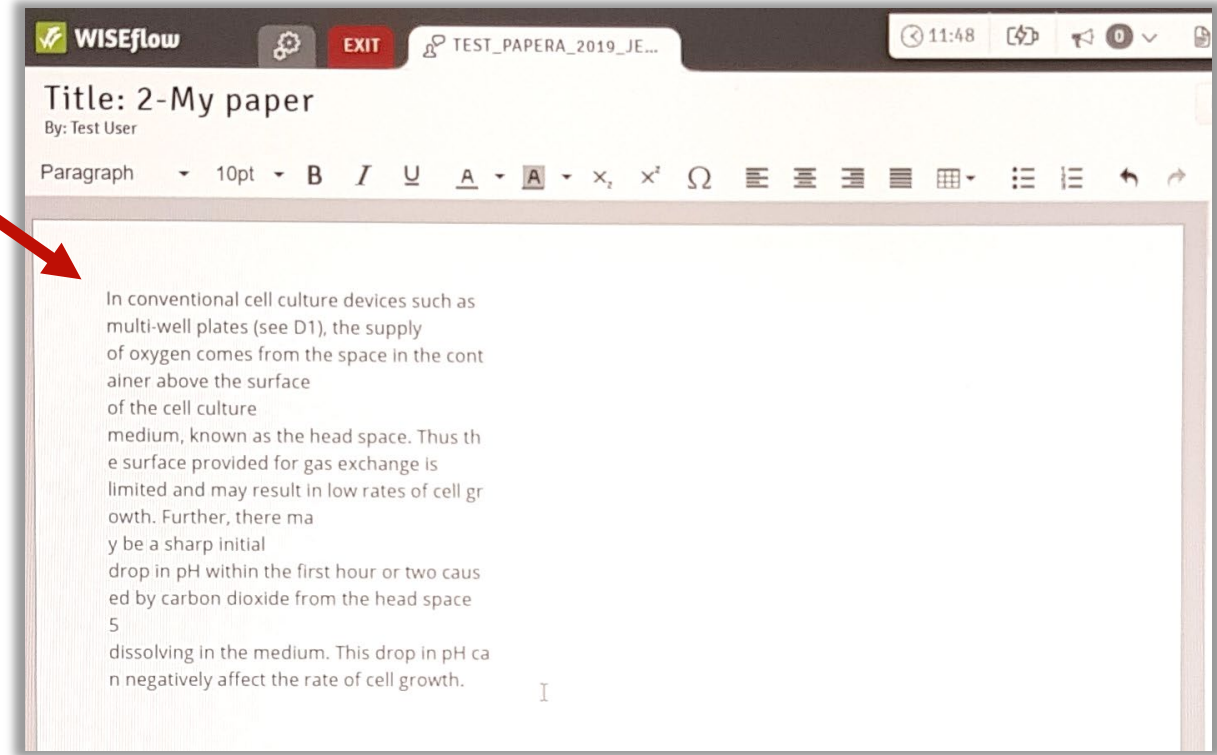
- Open assignment in separate tab
- Mark text in document viewer tab
- Press **ctrl-c** (Windows or **⌘-c** (Mac)
- Select text editor tab (first tab in browser)



Copy & Paste from Assignment Text (II)

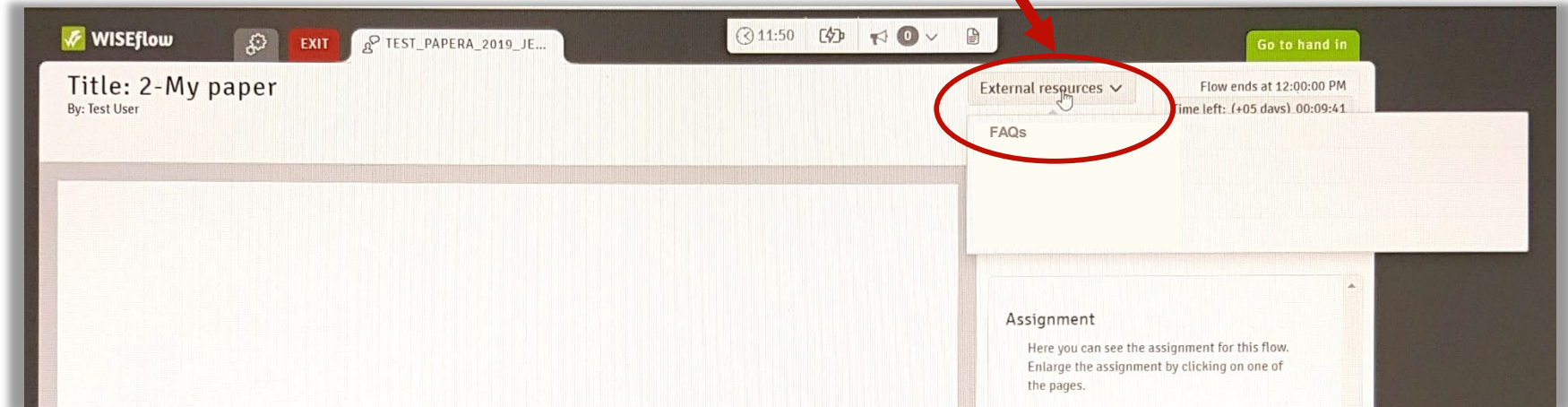
- In text editor:
Press **ctrl-v**(Windows)
or **⌘-v** (Mac)
=> insert copied text

- To remove line
breaks from copied
text
=> Select “**remove
formatting**” button



Access "External Resources"

- Press button “**External resources**”
- Select desired resource
 - => New tab is opened with desired resource



Text Editor

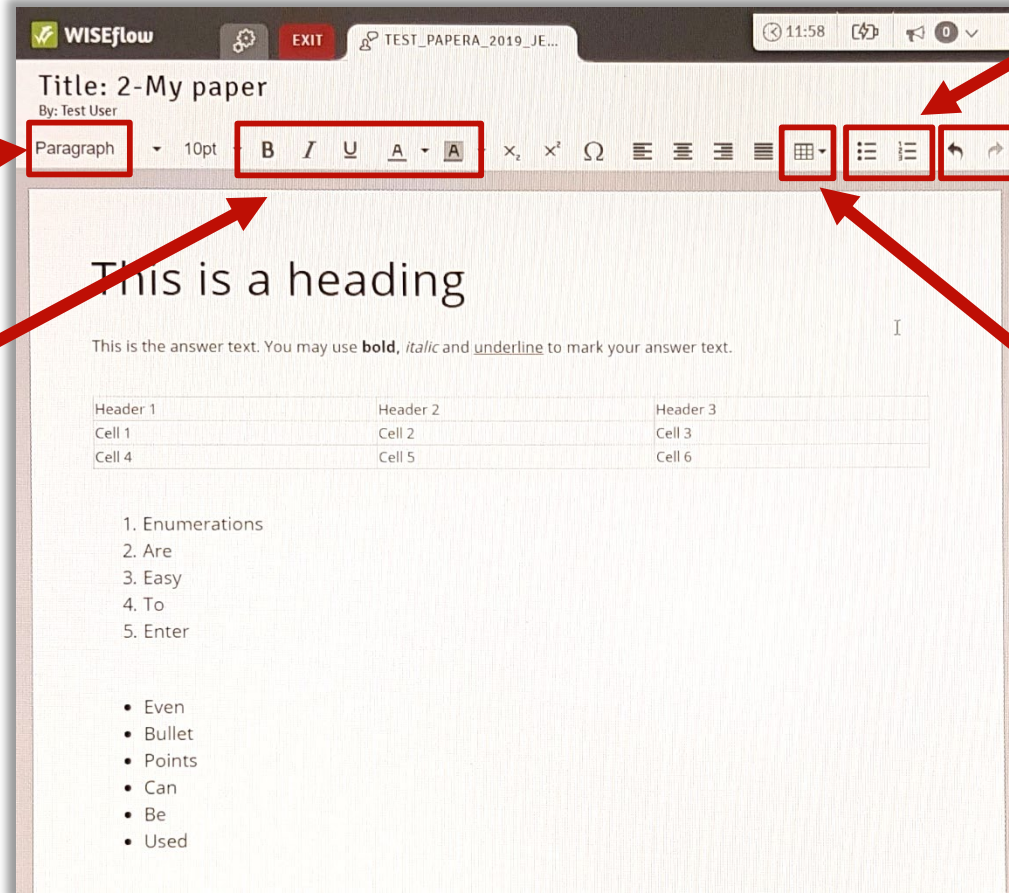
Headings &
paragraph texts

Text
formatting

Bullets &
numbering

Undo &
Redo

Insert
Table

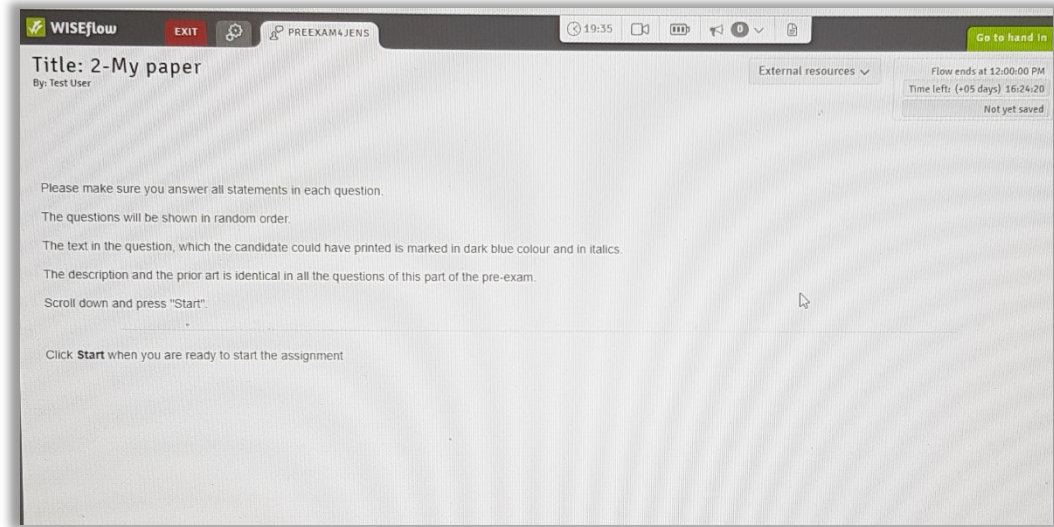


FLOWlock Browser

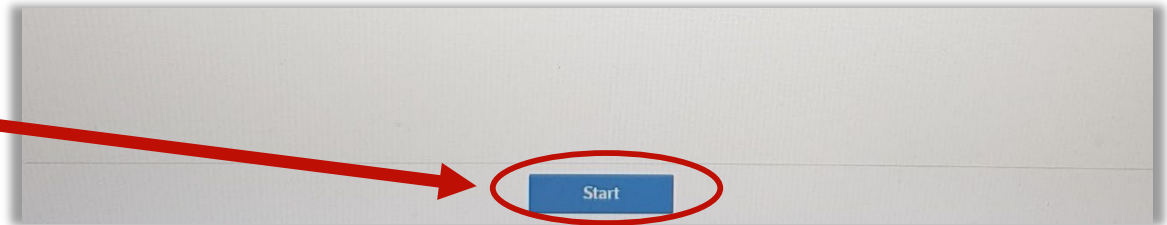
Pre-examination

Start Pre-examination

- Start FLOWlock browser
- Scroll down to button “Start”
- Press button “Start” to access questions



Scroll down ↓



Answer Multiple-Choice Question (I)

Question text

The screenshot displays the WISEflow interface for a patent examination. At the top, the title is "2-My paper" by "Test User". The question is "Frage /Question 16". The text of the question is in German, describing a patent application for a composite structure. The question is divided into several parts, each starting with a number in brackets: [0001], [0002], [0003], [0004], [0005], [0006], and [0007]. At the bottom of the question text, there is a technical drawing of a composite structure with numbered parts (1, 2, 3, 4, 5). The interface includes a "Next" button in the top right corner, a "Previous/next question" button in the middle right, and a "Tools & options bar" in the bottom right. A red arrow points from the "Question text" label to the question text area. Another red arrow points from the "Previous/next question" label to the "Next" button. A third red arrow points from the "Tools & options bar" label to the bottom right corner of the interface. A fourth red arrow points from the "Scroll down for" label to the question text area.

1 of 5

Frage /Question 16

Gehen Sie bitte davon aus, dass die folgende Beschreibung, Ansprüche und Fig. 1 ursprünglich eingereicht wurden:

Beschreibung der Erfindung

[0001] Die vorliegende Patentanmeldung betrifft eine Verbundstruktur, z. B. eine Flugzeugtragflächenverkleidung. Üblicherweise werden solche Verbundstrukturen mechanisch, z. B. durch Bolzen, an anderen Bauteilen befestigt. Die Bolzen verlaufen durch Öffnungen in der Verbundstruktur.

[0002] Die Aufgabe besteht darin, die Öffnungen zu verstärken.

[0003] Die Lösung besteht darin, Verstärkungseinsätze für die Öffnungen in der Verbundstruktur zu verwenden. Eine Ausführungsform besteht in einer Verbundstruktur, die einen Stapel faserverstärkter Verbundstofflagen, einen oder mehrere Verstärkungseinsätze und eine oder mehrere Öffnungen umfasst. Die Öffnungen erstrecken sich durch die Verstärkungseinsätze hindurch.

[0004] Vorzugsweise wird jeder Verstärkungseinsatz mit einer Stützschiene verbunden. Die Stützschiene besteht aus einem anderen Material als die Verbundstofflagen. Die Stützschiene trägt die Verstärkungseinsätze während der Montage der Verbundstruktur und verbessert die Befestigungsstärke.

[0005] Die Verbundstofffasern sind vorzugsweise Kohlenstofffasern, während die Stützschiene aus einem Metall, z. B. Aluminium, besteht.

[0006] Fig. 1 zeigt eine Verbundstruktur 1 umfassend einen Stapel 2 mit 10 bis 100 faserverstärkten Verbundstofflagen und eine Stützschiene, z. B. einen Tragrost 3. Zylindrische Verstärkungseinsätze 4 sind in den Stapel 2 eingebettet und mit dem Tragrost 3 verbunden. Durch jeden Verstärkungseinsatz 4 hindurch erstreckt sich eine Öffnung 5.

[0007] Die Maschenweite wird nach der Norm XYZ gemessen. Die Maschenweite des Tragrosts 3 liegt zwischen 0,5 und 1 500, vorzugsweise zwischen 100 und 150. Durch Zufall wurde entdeckt, dass die Verwendung eines Tragrosts 3 mit einer Maschenweite zwischen 100 und 150 für eine erheblich verbesserte Befestigungsstärke sorgt. Dies verbessert den Verstärkungseffekt der Verstärkungseinsätze 4 weiter.

3 5 4 4 5 2

Scroll down for

- Other languages
- True/False statements

Previous/next question

Tools & options bar

Answer Multiple-Choice Question (II)

**True/False
statements
at the **bottom**
of each question**

1 of 5 Next ▶

III.6 Structure composite selon la revendication III.5, dans laquelle la grille de support a une taille de maillage comprise entre 100 et 150, mesurée conformément à la norme XYZ.

III.7 Structure composite selon l'une des revendications III.1 à III.6, dans laquelle la grille de support est en aluminium.

III.8 Structure composite selon l'une des revendications III.1 à III.7, dans laquelle l'empilement a 10 à 100 plis de matériau composite renforcé par des fibres.

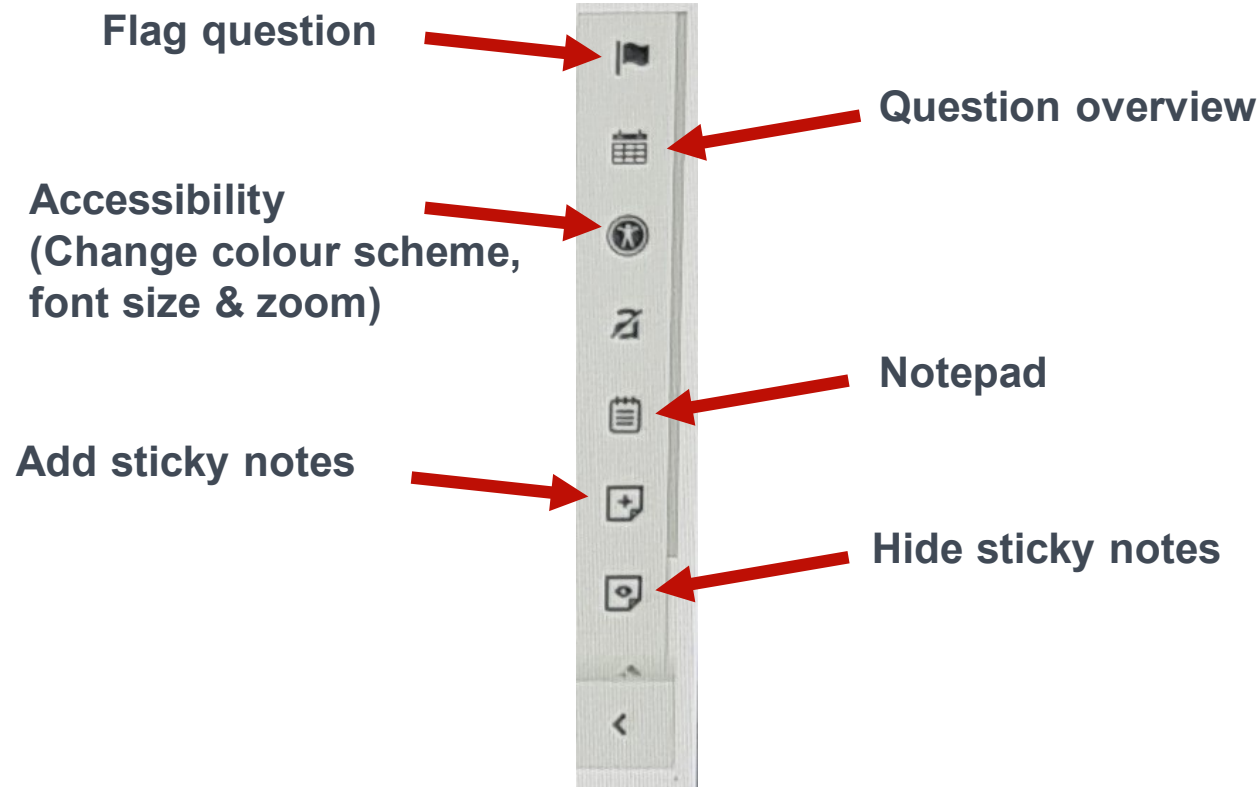
Pour chacune des affirmations suivantes indiquez si l'affirmation est vraie ou fausse.

Les caractéristiques suivantes sont décrites comme essentielles dans la description :

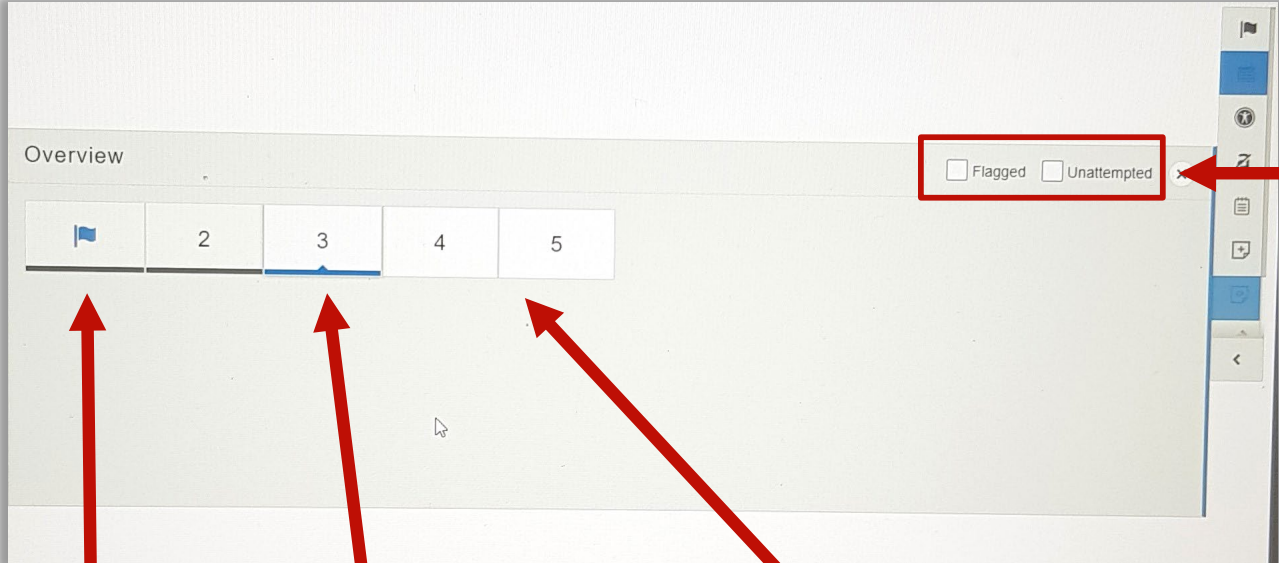
Die Maschenweite liegt zwischen 0,5 und 1 500.	<input type="radio"/> True	<input type="radio"/> False
The mesh size is between 0.5 and 1500.		
Taille du maillage comprise entre 0,5 et 1500.		
Das Vorhandensein mindestens einer Öffnung in der Verbundstruktur.	<input type="radio"/> True	<input type="radio"/> False
The presence of at least one hole in the composite structure.		
Présence d'au moins un trou dans la structure composite.		
Die Verbundstofffasern sind Kohlenstofffasern.	<input type="radio"/> True	<input checked="" type="radio"/> False
The composite fibres are carbon fibres.		
Les fibres composites sont des fibres de carbone.		
Das Vorhandensein mindestens eines Verstärkungseinsatzes.	<input type="radio"/> True	<input type="radio"/> False
The presence of at least one reinforcing insert.		
Présence d'au moins un insert de renforcement.		

**Tick
answer**

Multiple-Choice Question Tools & Options



Question Overview



The screenshot shows a 'Question Overview' interface. At the top, there is a tab labeled 'Overview'. Below it is a horizontal bar with five buttons: a flag icon, '2', '3', '4', and '5'. The '3' button is highlighted with a blue underline. To the right of this bar is a filter section with two checkboxes: 'Flagged' and 'Unattempted', both of which are unchecked. A red box highlights these checkboxes, and a red arrow points to it from the text 'Filter for flagged or unattempted questions'. Three red arrows point from text labels at the bottom to the interface: one to the flag icon labeled 'Flagged question', one to the '3' button labeled 'Current question', and one to the '4' button labeled 'Unattempted questions without underline'. The interface also features a vertical sidebar on the right with various icons.

Overview

☐ Flagged ☐ Unattempted

Flagged question

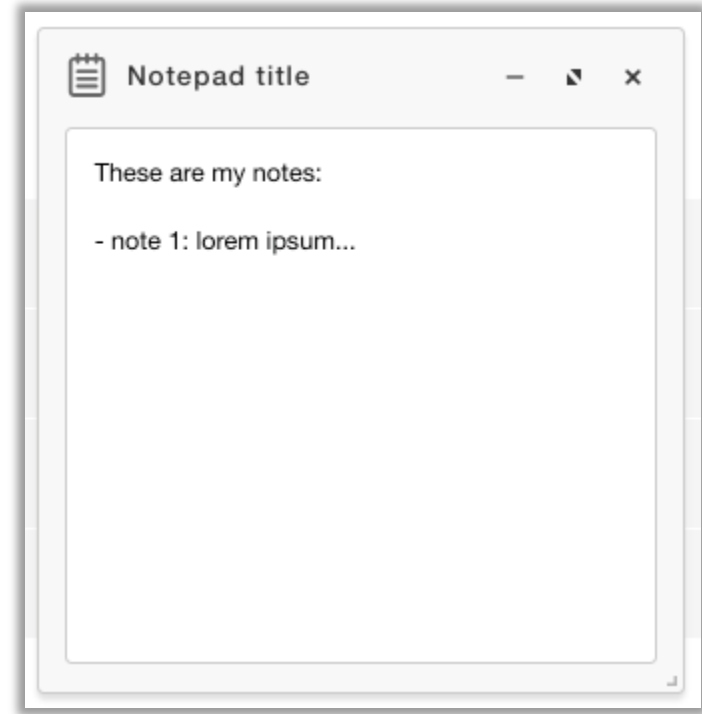
Current question

Unattempted questions without underline

Filter for flagged or unattempted questions

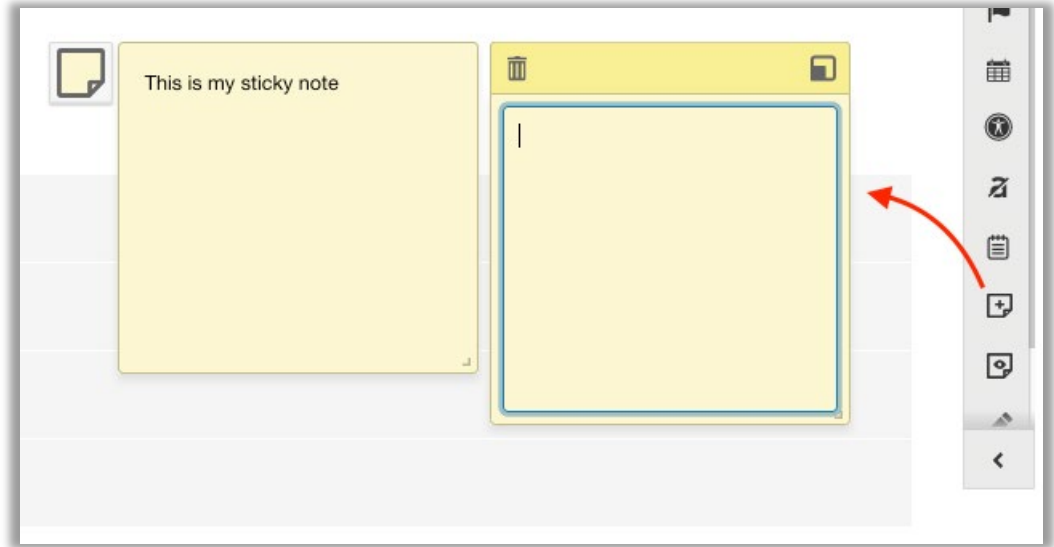
Notepad

- Add personal notes
- These are only visible for the participant
- This notepad is concurrently on for all sections



Sticky Notes

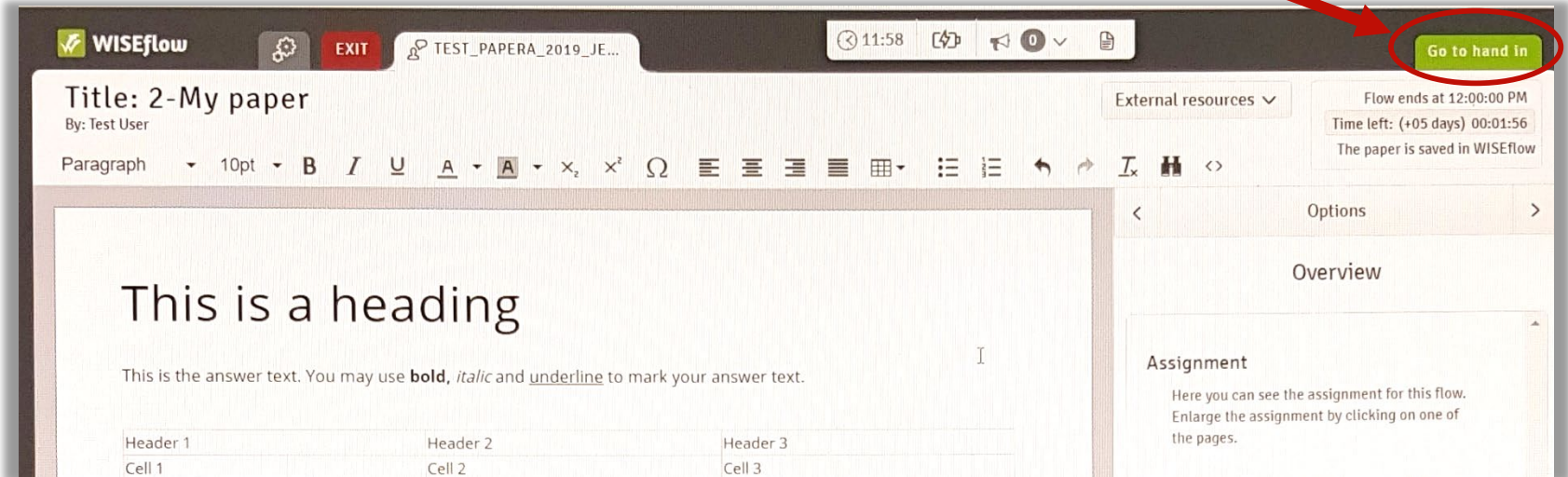
- These notes are placed only in the current section
- These are only visible for the participant
- Click the top right button of the note to minimise the note



**Submit
Answers**

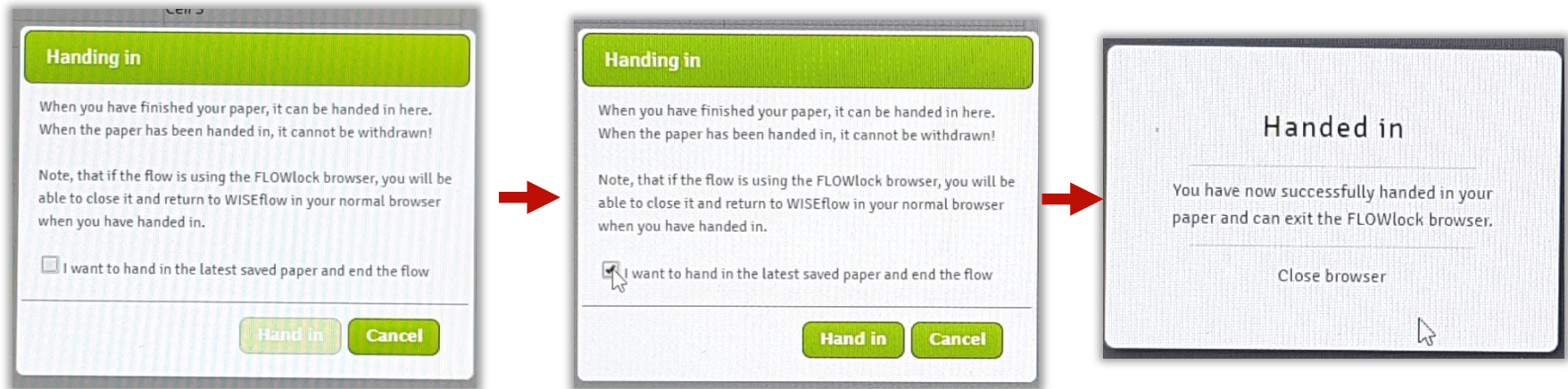
Submit Answer (I)

- Press button: “Go to hand in”




Submit Answer (II)


- In pop-up window:
 - Tick box “I want to hand in ...”
 - Click button “Hand in”
 - Close browser => leave FLOWlock browser






Submit Answer (III)




1. Paper

 Anonymise the paper


 (2)-My paper.pdf
14.3 kB



2. Cover sheet

Preview the cover sheet



3. Hand in

✓ Handed in
14/12/2020, 11:42

[Request receipt](#)

**Preview &
download answers**

**Receive hand-in
receipt via email**

**In case of questions
please contact
helpdesk@eqe.org**