

# Request for registration as a legal practitioner with the European Patent Office

(to be submitted to the Legal Division of the EPO (Dept. 5.3.2.1))

The European Patent Office (EPO) is committed to respecting and protecting your personal data and ensuring your rights as a data subject. If you have any questions on the processing of personal data for entry on the register of legal practitioners with the EPO, please consult the data protection statement.

## Section 1: Request for registration

Registration as a legal practitioner will only be possible if all information in this section is provided and supported by the appropriate evidence. Your last name, first name(s) and the full postal address of your place of business/employment will be published in the searchable database of legal practitioners, once available, on the EPO website.

Last name

I,

First name(s)

request registration as a legal practitioner with the EPO. I fulfil the conditions prescribed by Article 134(8) of the European Patent Convention (EPC).

**1** I have my place of business or employment in an EPC contracting state, namely at (full business/employment address, including company name of employer, in line with the requirements for postal delivery (no PO boxes)):

**2** I am qualified as a legal practitioner in that state:

I am entitled in that state to act as a professional representative in patent matters:

I have been authorised to act as a representative in proceedings relating to the following EP application/patent (indicate one only):

**3** I requested/will request to be registered as a member of the following association(s) (indicate one only):

I intend to create an association with the name:

**4** Please consult the notes on the specific requirements for evidence and certificates to be filed.

Place

Date

Signature

## Section 2: Telecommunication details and their publication in the searchable database on the EPO website

Subject to your explicit consent, telecommunication details provided will be published in the searchable database of legal practitioners, once available, on the EPO website.

Telecommunication details:	I consent to the publication of the following telecommunication details in the searchable database on the EPO website. I am aware that I can withdraw my consent at any time.	
	All details: <input type="checkbox"/>	Only the following details: <input type="checkbox"/>
Phone: <i>(Country and area code, number)</i>	<input type="text"/>	
Email:	<input type="text"/>	
Website URL:	<input type="text"/>	

## Section 3: Further information for internal purposes

Email address for receipt of personalised communications:

### 5 Date of oral proceedings

I have oral proceedings scheduled on:

Copy of the summons is attached.

### 6 Section 4: Items to be filed (select as appropriate)

- 1  Signed request for registration as legal practitioner
- 2  Evidence of your qualification as a legal practitioner, e.g. a certified copy of your bar association certificate.  
If that evidence is not in one of the EPO's official languages, also file a translation thereof in one of the EPO's official languages.
- 3  Evidence of current place of business/employment (if not apparent from evidence under point 2 above)
- 4  Where applicable, copy of the summons to oral proceedings

## Notes

- 1** Please enter your full business/employment address, including company name of employer, street, postcode and city (written in the national language of the relevant country) in line with the requirements for postal delivery. Note that indicating only a PO box number is not accepted.
- 2** Please file evidence of your qualification as a legal practitioner, e.g. a certified copy of your bar association certificate. If that evidence is not in one of the EPO's official languages, also file a translation thereof in one of the EPO's official languages.
- 3** If you want to be registered as a member of an association, please use EPO Form 52305 to do so, or, for registration of a new association, use EPO Form 52304. In MyEPO there are also options for managing representative profiles and associations.

### 4 Evidence

Please provide certified copies where official certificates are required as evidence. Certification may be performed by national authorities of the EPC contracting states, professional representatives registered on the list of professional representatives before the EPO as well as legal practitioners who are entitled to do so under national law.

For evidence of your place of business or employment, if not apparent from evidence of being a legal practitioner:  
Please file confirmation from your current employer or, for self-employed representatives, other appropriate evidence, e.g. evidence of tax/business registration.

### 5 Requesters with forthcoming oral proceedings will be handled with priority.

### 6 Filing of the request

Information on the filing of requests can be found in the **Law & practice** section and under **FAQ** on the EPO website. You will receive confirmation, together with your representative number, once your request has been processed and you have been entered on the register of legal practitioners. Please refrain from making status enquiries.