



SACEPO Working Party on Quality

Provisional agenda (SACEPO WPQ 7/24)

13th meeting
26 November 2024
Online via Zoom
Commencing at 12.30 hrs CET

Subject: Provisional agenda
Drawn up by: European Patent Office
Addressees: Members of the SACEPO Working Party on Quality

Provisional agenda

1. **Opening of meeting and adoption of the agenda** SACEPO WPQ 7/24
2. **Welcome address**
3. **Short update on actions taken and outcomes following last SACEPO WP/Q meeting and implementation of Quality Action Plan 2024** SACEPO WPQ 8/24
4. **Analysis of Board of Appeal outcomes 2023 and setting of new KPIs** SACEPO WPQ 9/24
5. **Update on workshop on clarity and identification of actions** Oral report
6. **Results of the 2024 Stakeholder Quality Assurance Panels (SQAPs) and identification of actions** Oral report
7. **SQAPs: Suggestions for improvement for 2025**
8. **Update on development of Quality Action Plan 2025** Oral report
9. **Wrap-up and closure**

The meeting is expected to end at around 16.30 hrs.