

SACEPO Working Party on Quality

Provisional agenda (SACEPO WPQ 1/25)

14th meeting

3 June 2025

Online via Zoom

Commencing at 12.30 hrs CEST (Central European Summer Time)

Subject: Provisional agenda

Drawn up by: European Patent Office

Addressees: Members of the SACEPO Working Party on Quality

Provisional agenda

1. **Opening of meeting and adoption of the agenda** SACEPO WPQ 1/25
2. **Welcome address**
3. **Key quality actions 2024 and their impact** SACEPO WPQ 2/25
 - Active search divisions
 - Practice harmonisation
 - Quality audit results 2024
 - Quality dashboard update
4. **Quality Action Plan 2025 and mid-year progress on implementation** SACEPO WPQ 3/25
 - Strengthened internal communications on quality initiatives
 - Focus on divisional applications and added subject matter
 - Actions to improve consistency in application of the EPC, inventive step, CII
 - Actions to improve handling of third-party observations
 - Implementation of recommendations from clarity workshop
 - SQAPs 2025 programme
5. **AI tools for examiner support and pilot on AI-assisted minute writing for oral proceedings** SACEPO WPQ 4/25
6. **Any further topics requested by members**
7. **Wrap-up and closing remarks**

After each agenda item there will be time for questions and suggestions from members and for an exchange with EPO representatives.

The meeting is expected to end at around 16.15 hrs CEST.