



SACEPO Working Party on Quality

Provisional agenda (SACEPO WPQ 2/23)

11th meeting
30 November 2023
Online via Zoom
Commencing at 12.30 CET

Subject: Provisional agenda
Drawn up by: European Patent Office
Addressees: Members of the SACEPO Working Party on Quality

Provisional agenda

Thursday, 30 November 2023

Chair: Steve Rowan, Vice President

1. **Opening of meeting and adoption of the agenda** SACEPO WPQ 2/23
2. **Welcome address by Steve Rowan, Vice President**
3. **Update on dialogue with users on quality, EPO actions taken and results, followed by discussion with SACEPO members** Oral report
4. **EPO actions to enhance quality audit, actions taken and results, followed by discussion with SACEPO members** SACEPO WPQ 3/23
5. **Update on 2023 results and discussion on finetuning of next user satisfaction surveys (USS), followed by discussion with SACEPO members** SACEPO WPQ 4/23
- [Break – 15 minutes]
6. **Results of 2023 stakeholder quality assurance panels (SQAPs), followed by Q&A session**
7. **SQAPs: feedback on 2023 and suggestions for 2024, followed by discussion with SACEPO members** SACEPO WPQ 5/23
8. **Wrap-up and closure**